



VENDOR DAMPER INSPECTION REPORT

FlaktWoods Shop Order No. _____ FlaktWoods P.O. No. _____

Vendor Shop Order No. _____ Serial No. _____

Drawing Number(s) _____ FlaktWoods Contact Name _____

Material Verification- Yes/No/Not Required (CMTR's Attached)

Filler Material(s) Used _____

Welding Visual:

Weld Profile- Accept/Reject

Clean-up- Accept/Reject

Flange Straightness- Accept/Reject

Dimensional: Check and record all dimensions on the Damper Drawing:

Measured- Accept/Reject-Nonconformance (As-Built Drawing Attached)

Particular Attention to: Inlet & Outlet Connection Flange, Length,

Width, Height, Hole Location & Size Dimensions, and Control Arm Travel.

Functional Test and Good Blade Fit-up- Accept/Reject

Open and Close Timing- Accept/Reject

Vane Position Marking (Open/Closed)- Accept/Reject

Actuator Information- Accept/Reject

Actuator Pipe Dimensions- Accept/Reject

Proper Grease Type _____

Marking- Yes/Not Required (Project Information)

Preparation & Painting for Shipment- Accept/Reject (See order requirements)

Packaging for Shipment- Accept/Reject

Additional Comments: _____

Vendor Inspector's Signature _____ Date _____

Inspector's Name (Printed) _____

Company Name (Printed) _____

**Note: A separate Vendor Report is required for each Damper Assembly.
All questions must be completed.**

**For Projects: E-mail this form to the FlaktWoods Project Manager.
Mail, or scan & e-mail, other related documents.**